



The **HOLLOMON** Group, Inc.

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July 25, 2024

Jo Ann Gordon, Executive Director
Canton Tourism
147 Union Street
Canton, Mississippi 39046

**RE: Proposal for Professional Services for:
Planning and Preliminary Exhibit Design,
Madison County Historic Court House
Canton, Mississippi**

Dear Mrs. Gordon:

In response to our pre-planning session with you and the committee, and your request for a proposal, the firm of **The Hollomon Group, Inc.** in association with **Southern Custom Exhibits** of Anniston Alabama, is pleased to offer our fees specific to your project.

Our team is structured to provide outstanding design professions and consultants for the services you require in your directive, and we look forward to working with you in this endeavor.

This fee proposal is for design only. Fabrication, production, fabrication, and installation is a separate proposal that will be structured specifically to the final exhibit design.

This proposal consists of three (3) parts:

We understand that the scope of services you require at this time to be:

Part 1.

A) Review of the existing facility and modification recommendations that may be incorporated to better accommodate the new exhibit functions.

B) Schematic design a master plan of the new convention center exhibits showing the placement of thematic and interpretive exhibits as outlined and detailed by Jeanne Luckett and the Committee. A rendered presentation master plan FLOOR PLAN will be the product of this phase.

This portion of the work will consist of:

- Identifying and taking an inventory of the physical assets, including
 - site, building, building spaces, furnishings and equipment.
- Exploring the facilities' modifications to meet changes that will occur with the new exhibits

Facility analysis encompassing human, physical, and external factors such as:

- **Site conditions**
 - Topography
 - Vehicular access
 - Maintenance
- **Facility conditions**
 - Structure
 - Envelope
 - Engineering systems (HVAC, plumbing, electrical)
 - Communications
 - Lighting
 - Security
- **Exhibit Spaces**
 - Types
 - Dimensions
 - Relationships
- **Materials and finishes**
- **Support services**
 - Storage
 - Rest rooms
 - Elevators
 - Access
 - Waste removal
 - Utilities
- **Circulation**
- **Behavior/activity settings**
- **Environments**
 - Thermal Comfort
 - Visual
 - Acoustical
- **Flexibility**
- **Durability**

C) Design development of the new plan showing each themed exhibit interactive element with graphics and the support lighting, power and sound need for each themed area. 3-D renderings will be developed for each area. Narrowing of the exhibit content and further definition of each element will occur in this phase. 3-D renderings of each exhibit area will be the product of this phase.

This portion of the work consists of:

- Refinement and further design of each exhibit area
- Integration of lighting, sound and power
- Develop three dimensional renderings for each exhibit area
- Refinement of exhibit content and text

D) Aid in development of interactive themes and media. We will work with the Committee and Lockett to develop appropriate material to best serve their goals to educate the visitors no matter what age they may be.

- Intended use of graphics, multimedia, video and audio systems and their integration into the physical exhibits.

Part 2. The fees to perform these tasks
The fees (by part) are:

Part 1A: \$250/hr. to define the scope of the project(Estimated 12 hours)(\$3,000)

Part 1B: TBD

Part 1C: TBD

Part 1D: TBD

Part 3. Schedule of time to perform Part 1 tasks

Part 1A: 30 calendar days

Part 1B: 45 calendar days

Part 1C: 60 calendar days (to run concurrently with part 1B)

Part 1D: 30 calendar days

Note regarding building possible alterations:

If architectural services are requested, then a separate contract for those services will need to be negotiated with Hollomon Architecture, P.A. due to legal issues required by the state and local jurisdictions regarding public buildings.

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If you are in agreement with the conditions of this proposal, please contact us to schedule an initial meeting to discuss project schedule, process, and contractual issues.

We are extremely excited about the potential of your project and feel that the completed exhibits will definitely achieve your goals and mission statement.

We look forward to hearing from you.

Sincerely,

The Hollomon Group, Inc.

A handwritten signature in black ink, appearing to read 'F. D. Hollomon, Jr.', written in a cursive style.

Farrol D. "Bud" Hollomon, Jr., Architect, NCARB

FDH/dn